



Discharge Authorisation Authority – Personal Customers

Complete the form using a BLACK PEN and print in clear CAPITAL LETTERS

Complete this form to request to discharge your home loan. Please check that all details have been completed and necessary signatures have been obtained

Return the completed form to your HSBC Relationship Manager.

BORROWER'S DETAILS

Estimated Settlement Date

Borrower's Name/s

Please provide the names of all borrowers who are party to the Loan Accounts. Please note that each of you **MUST** sign this form.

Contact Number

Loan Account Number/s Collectively "Loan Accounts"

Security to be discharged:

"Security"

SOLICITOR/REFINANCING INSTITUTION DETAILS

Name of Solicitor/Refinancing Institution

"my Representative"

Address

Phone Number

Fax Number

BORROWER'S CONTACT DETAILS UPDATE

Please update my contact details upon discharge of the Security

Forwarding Address

Contact Number

SHORTFALL FUNDS DIRECTION

Please debit any shortfall of settlement funds and/or fees from the following account

HSBC Account Number

Account Name

BSB

Account

SURPLUS FUNDS DIRECTION

Please credit any surplus funds to the following account

My New HSBC Variable Rate Loan with a limit of

\$

HSBC Account Number

BSB

-

Account Name

Account

Issue a Bank Cheque*

NON HSBC Account Number**

BSB

-

Account Name

Account

* Mailed to your address. Bank Cheque Fee will apply. Standard Terms and Conditions will apply.

** Telegraphic Transfer (TT) Fee will apply if transfer is to a non-HSBC Account.

AUTHORISATION

I/We authorise HSBC to provide my Representative with information about our Loan Accounts and Security as they may request.

Please arrange the appropriate discharge of Security and repayment of our Loan Accounts and upon completion hand all relevant documents to my Representative.

If I/We currently have: Salary Crediting, Direct Debits, Cheque Books; and/or, ATM cards or Visa Debit Cards linked to the Loan Account/s, I/We undertake that:

- 1) I/We will have in place alternative arrangements prior to the discharge settlement.
- 2) I/We authorise ATM card/s, Visa Debit card/s and Cheque Book/s to be cancelled and stopped at the earlier of:
 - i. The date upon which a discharge settlement is booked; or
 - ii. The date upon which HSBC calculates and provides the final payout figure to me/us or my/our Representative; or
 - iii. The date when the cards or cheque books is/are returned to HSBC.
- 3) any debit transactions received for processing to the Loan Accounts will be dishonoured, if the transactions are received by HSBC for processing after:
 - i. a discharge settlement is booked; or
 - ii. HSBC calculated and provides the final payout figure to me/us or my/our Representative.

Please note all parties to the Loan Accounts **MUST** sign this form.

Name of Account Holder 1

Name of Account Holder 2

Signature of Account Holder 1

Signature of Account Holder 2

Date

Date

Office Use Only

SV	Checking officer name	Signature	Date	/	/
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